



## SUMMER INTERNSHIPS AT ST. PAUL'S CO-ED SUMMER PORTAL

4 March 2024

### About St. Paul's Co-ed Summer Portal

Established in 2022 under the management of the Council of St. Paul's Co-educational College (SPCC), the St. Paul's Co-ed Summer Portal is steered by a vision to inspire the next generation and in following the educational model and philosophy of the College. For more information, please visit [summer.spcc.edu.hk](http://summer.spcc.edu.hk).

### Summer Internships

Are you passionate about education or looking for a summer opportunity? The St. Paul's Co-ed Summer Portal is now accepting applications for internship positions. As a summer intern, you'll have the chance to not only make a meaningful impact on the lives of young learners, but also to gain valuable experience working alongside a team of experienced and devoted educators in a school environment.

**Duration:** Up to 3 months, from 20 May to August 20, 2024 (flexible)

**Location:** Hong Kong, China

**Working Hours:** Around 32 hours/ 4 days a week

### Responsibilities:

- Assist the Summer Portal team in administration and logistics matters related to the planning and implementing of the summer camps
- Collaborate with other interns and staff to create a vibrant and enriching summer experience, from planning to execution and post-camp follow-up
- Support students' academic and personal growth and foster a positive learning environment during the camps



### Benefits:

- Mentorships and guidance from a team of experienced educators
- Opportunity to develop leadership, communication and problem-solving skills
- Networking opportunities with professionals in the education field
- Hands-on experience in an education environment
- Salary will be commensurate with qualification & experience from HK\$8,000/month & up

### Qualifications

- Any university degree or currently enrolled in a university programme (education or related field preferred but not necessary)
- Strong communication and interpersonal skills
- Reliable, responsible team player who is a self-starter
- Experience working with children, having knowledge about the values of SPCC education or having boarding experience is a bonus

### Application

- Please send your CV with a cover letter expressing your interest in the position to Mr. Warren Lee, Summer Portal Director at [summerportal@spcc.edu.hk](mailto:summerportal@spcc.edu.hk).
- The application process is on a rolling basis until the positions are filled.